

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

281-951-3700 Phone

281-951-3715 Fax

The Harris County Emergency Services District No.24 met in a regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, January 6th,2021 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:22 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Maria GOMEZ, and Commissioner Eva GARCIA.

Also, present were Fire Chief Dave PARKER, Office Manager Aamanda CARRIER, Executive Assistant Michelle GUERRERO, Community Liaison Francheska SANTIAGO, Joe LEGGETT, Arthur NAVARRO, Gregory KUENSTLER, Chris SZOSTAK, Leroy RAMIREZ all with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL with BD Realty Advisors, and Ira COVELER District Council with Coveler & Peeler.

4.TO RECIEVE PUBLIC COMMENT:

No public comment.

5.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

6. TO MODIFY AND AMEND THE DISTRICT'S 2021 BUDGET:

Chief PARKER presented the board with both approved and amended 2021 budget for review.

No action, item tabled.

7. TO REVIEW AND TAKE ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATION, CHANGE ORDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTRACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

Brad DILL from BD Realty Advisors presented the board with an update on the following projects: Station 21 and Administrative Building. (View attachment)

Motion by Commissioner GOMEZ, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the Hovis proposal presented by Brad DILL amount not to exceed \$1,250.00

Ricardo MARTINEZ from Martinez Architects presented the board a monthly update of the following projects: Station 11, Station 41, Station 21, and the Administrative building. (View attachment)

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve pay Application No.15 in the amount of \$584,539.00 submitted by Gamma Construction for construction of Station 11.

Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve Application No.7 in the amount of \$421,852.49 submitted by Flintco for construction of Station 41.

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES, AND APPARATUS:

No action, item tabled.

9. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

No action, item tabled.

10. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES, AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

No action, item tabled.

11. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled

12. TO REVIEW, DISCUSS, AND TAKE ACTION ON THE ACTION ON THE ENCROACHMENT BY ADJOINING LAND OWNER ONTO THE DISTRICT'S REAL PROPERTY:

Chief PARKER presented the board with recommendations for the finance of the Administrative building. No action, item tabled.

Closed session began at 12:15 pm

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

14. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

16. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

17. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION, PURCHASE, SALE OR LEASE OR REAL PROPERTY:

Open session resumed at 12:47 pm

Commissioner LOYD opened item #8.

8. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES, AND APPARATUS:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to authorize Ricardo MARTINEZ to engage a traffic engineer for Station 21.

18. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:49 pm.